



AGREEMENT FOR THE PROVISION OF QUEENSLAND AMBULANCE SERVICE (QAS) DATA

The QAS regularly works in collaboration with universities, research bodies, other ambulance services and organisations to undertake research that is relevant to the strategic direction of the service. As part of our data sharing obligations, QAS makes every effort to ensure that the data provided to our partners is accurate and complete. Reciprocal arrangements for the provision of data include acknowledgement, co-authorship, reciprocal data sharing and access to further research opportunities. Each agreement is negotiated with collaborators on a case-by-case basis. The following protocol forms the basis of the agreement for the provision of data and must be adhered to by all partners. This protocol applies to data routinely collected by QAS, purpose-specific data or information, and/or access to QAS personnel, for research purposes.

1. A copy of the Commissioner's approval for data provision must be provided to the Australian Centre for Prehospital Research, together with proof of ethical clearance (where relevant).
2. All QAS data provided to organisations or individuals must be treated securely and in accordance with the relevant Privacy and Patient Confidentiality requirements and legislation.
3. QAS data must **only** be used for the research purposes outlined in the research proposal and approved by the Commissioner. Separate approval from the Commissioner must be sought to use the data for research purposes not described in the original data request.
4. Where arrangements are in place for acknowledgement and/or co-authorship, QAS must be included in a consultative process and provided with draft documents prior to publication, with sufficient time to allow provision of feedback.
5. In the absence of co-authorship, draft versions of research products that utilise QAS data must be provided to QAS for review and comment prior to submission or publication, with sufficient time to allow provision of feedback, in relation to interpretation of QAS data.
6. For the purposes of this agreement, "research products" include: reports, manuscripts, abstracts, presentations and posters, or any other output where QAS data are described.
7. QAS (through the Australian Centre for Prehospital Research) must be provided with advanced notice of media releases and/or media attention in relation to research that includes reference to QAS data.
8. Once data has been provided, project reporting should be completed on a six monthly basis using the QAS Research Project Status Report to notify QAS of progress, changes and milestones of the project.

Agreement:

To be completed by Researcher:

I, _____, _____,
(name) (position)
 of _____
(organisation)

To be completed by Manager / Supervisor:

I, _____, _____,
(name) (position)
 of _____
(organisation)

agree to be bound by the obligations contained in this document.

Signature: _____

Signature: _____

Date: _____

Date: _____